



---

# Setup And Manual Book



Office

# Office



Configuration



Payroll



Vacation



Shift



Logs



Taxes



Home



Employees



# Setup and Configurations

Configuration

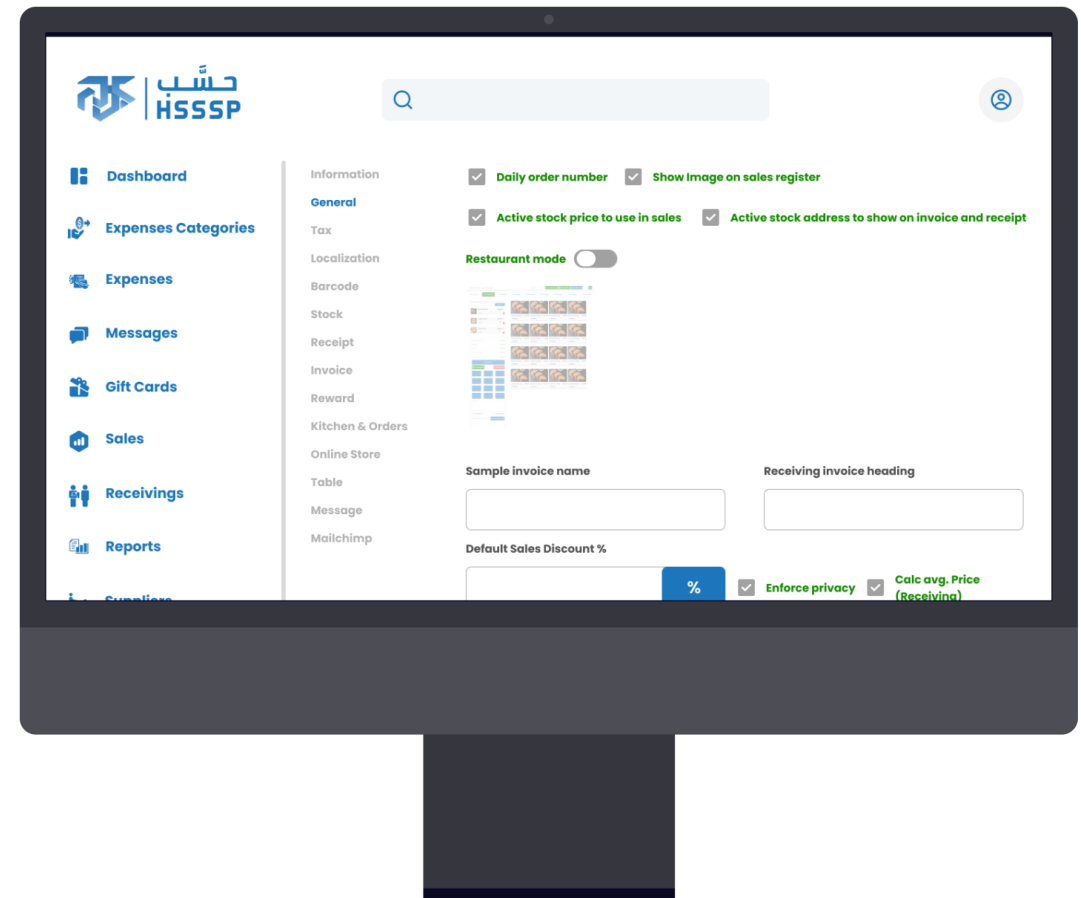
The screenshot displays the HSSSP (حاسب حاسب) system configuration interface. The left sidebar contains a menu with the following items: Dashboard, Expenses Categories, Expenses, Messages, Gift Cards, Sales, Receivings, and Reports. The main content area is titled 'Information' and features a search bar at the top. Below the search bar, there is a list of configuration categories: General, Tax, Localization, Barcode, Stock, Receipt, Invoice, Reward, Kitchen & Orders, Online Store, Table, Message, and Mailchimp. The 'General' category is selected, showing fields for Company Name (filled with 'zidan'), Company Logo, Building no, Street Name, District, City, Country, Postal Code, Additional No, and Vat Number. The interface is clean and modern, with a blue and white color scheme.

## Information

you can add your **company** name  
logo, company address, phone  
and return policy

# General

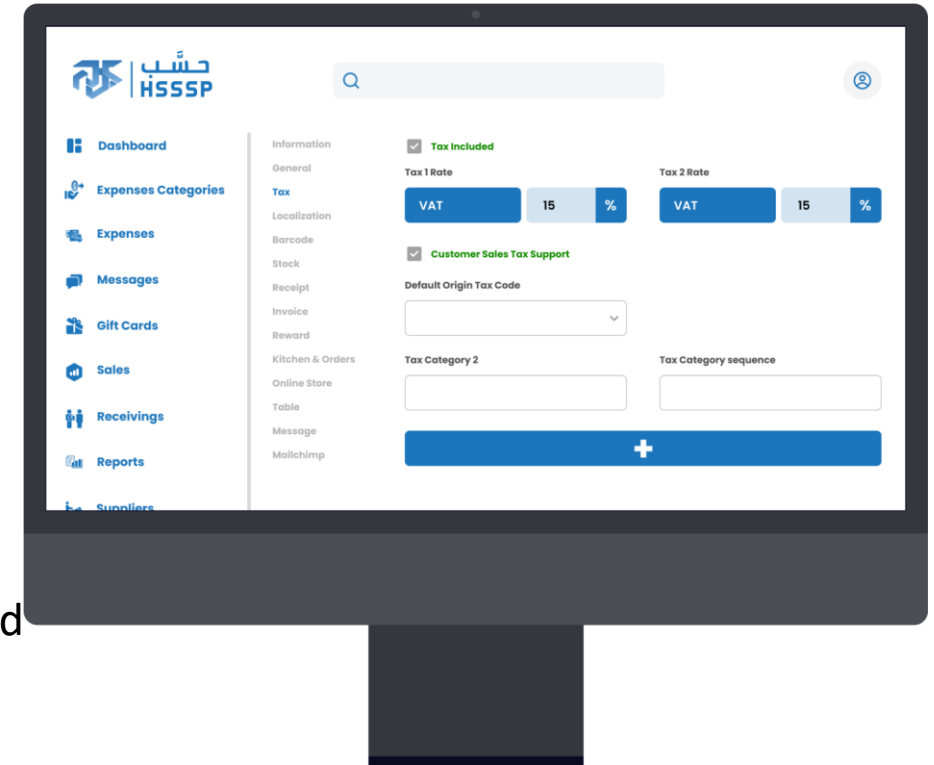
All the setup is ready no need to change anything  
if you need to do default sales discount  
or backup your data you must come to  
this page



# Tax

All the setup is ready no need to change anything  
if you need to cancel or add your tax rate you must come  
to this page and check or uncheck the tax rate after add  
the tax from tax part at office page

you can go to the tax slide to get more understand about add  
( the new tax )



# Localization

All the setup is ready in [ \$ ] en\_us

if you need to change to your localization you can press the [ ! ] bottom or flow the steps for Saudi reals

Ar\_SAR if you need the numbers in Arabic

En\_US if you need the numbers in EN font

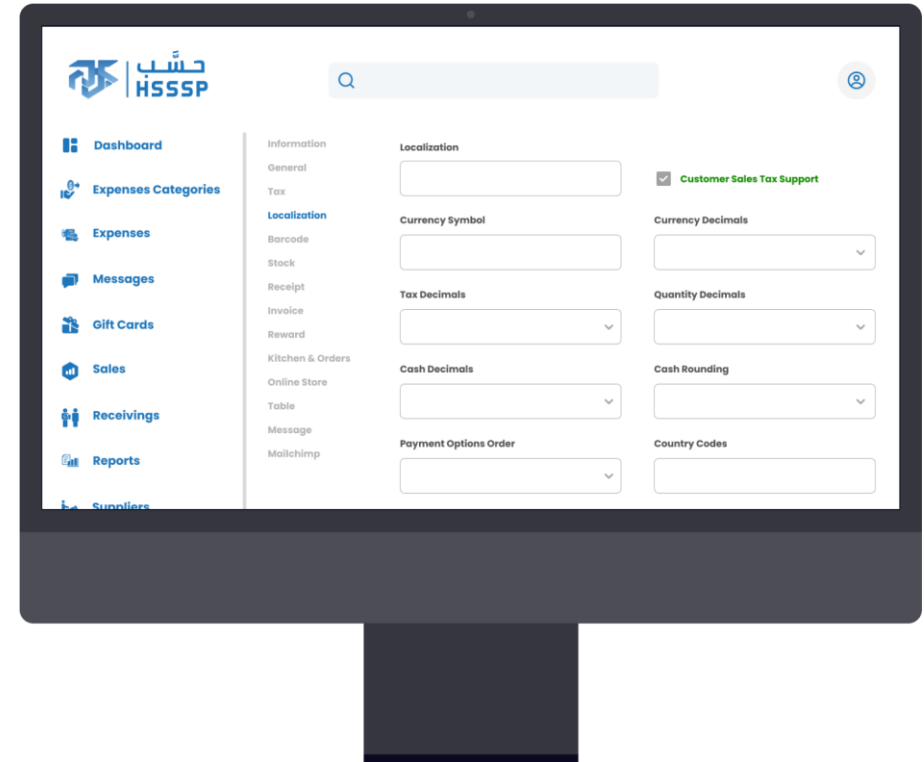
Currency symbol : SAR

Languages [ from here you can do the languages you like ]

You can do country code AR or EN ,,as much you need

You can do your time zone and date

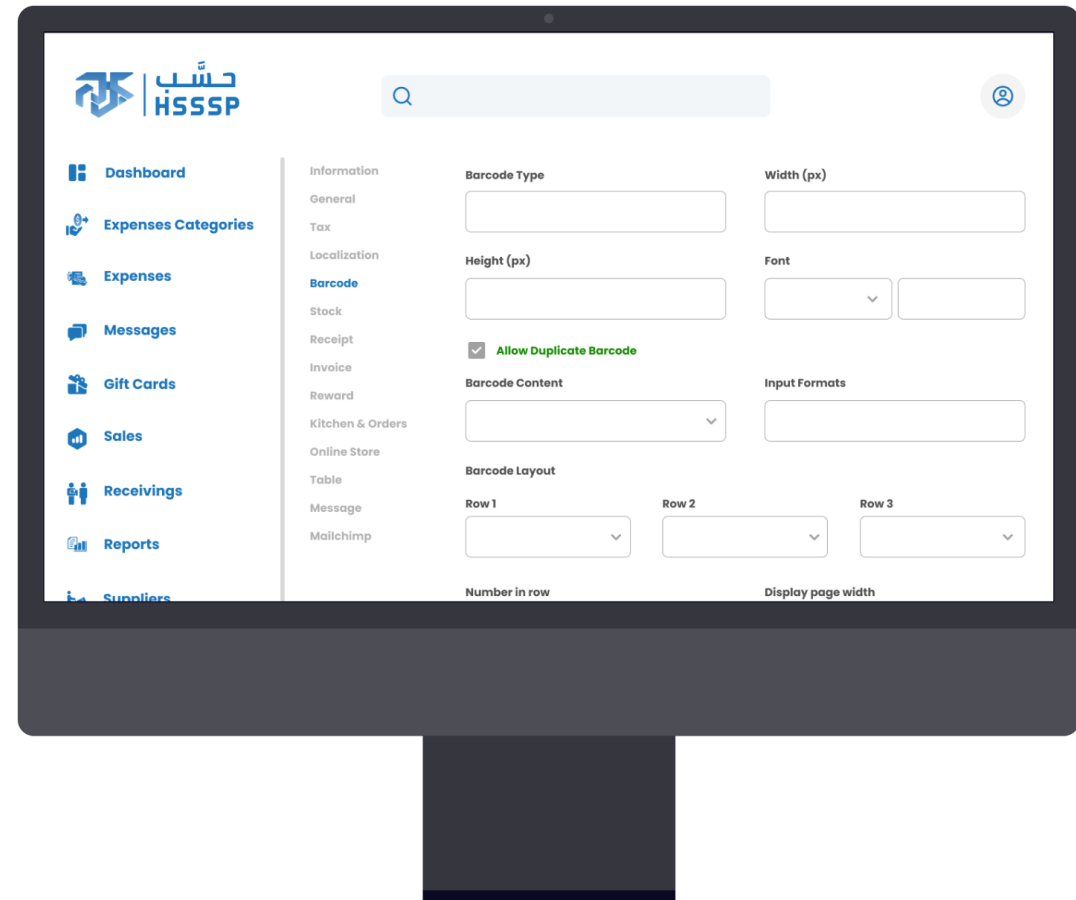
You need to do save before move to any page



# Barcode

All the setup is ready no need to change anything

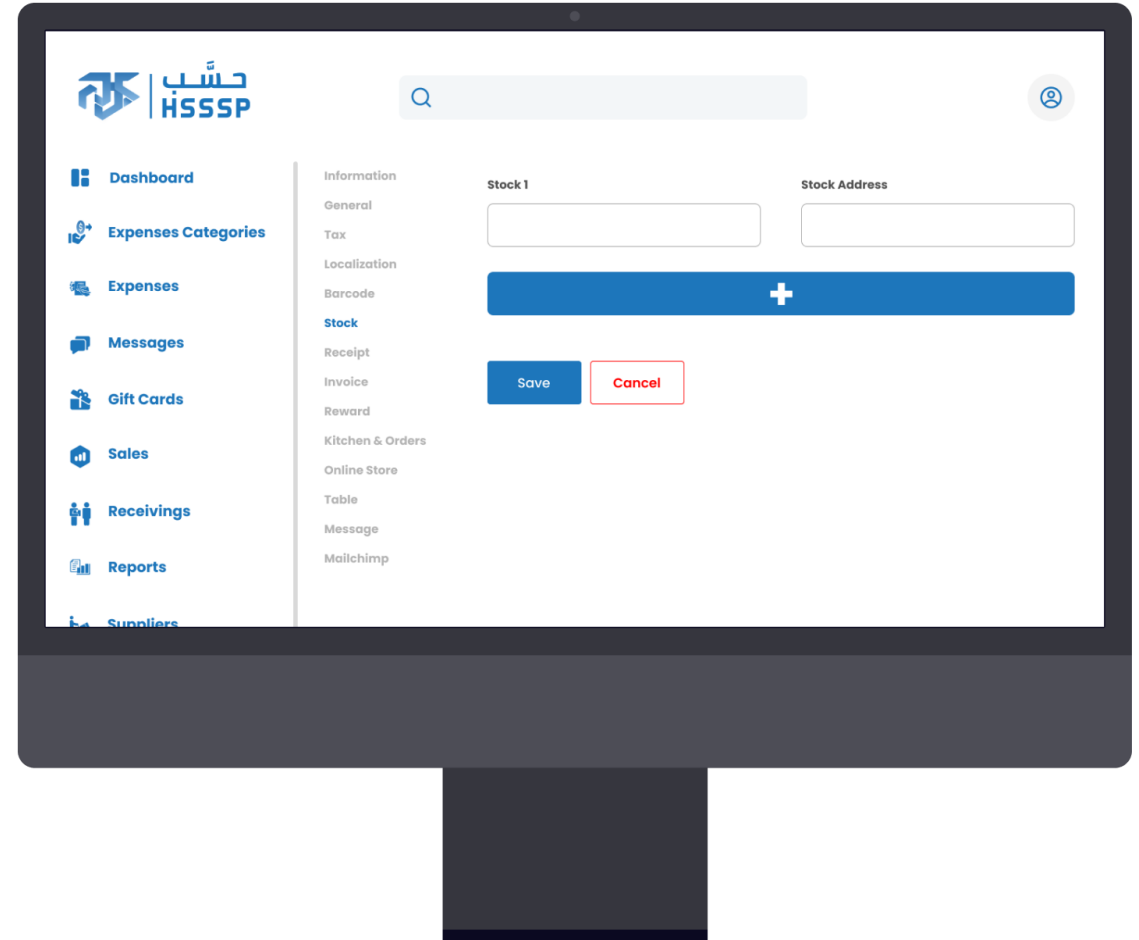
if you need to cancel or add your barcode types or do more setting you can change but if you get miss you need to reset the page as default setup



# Stock

From here you can do your branches  
or sub inventory or franchisee

as you get it in packages you can rename  
it from here as you need it for some  
branches and connected to some users  
or as franchise

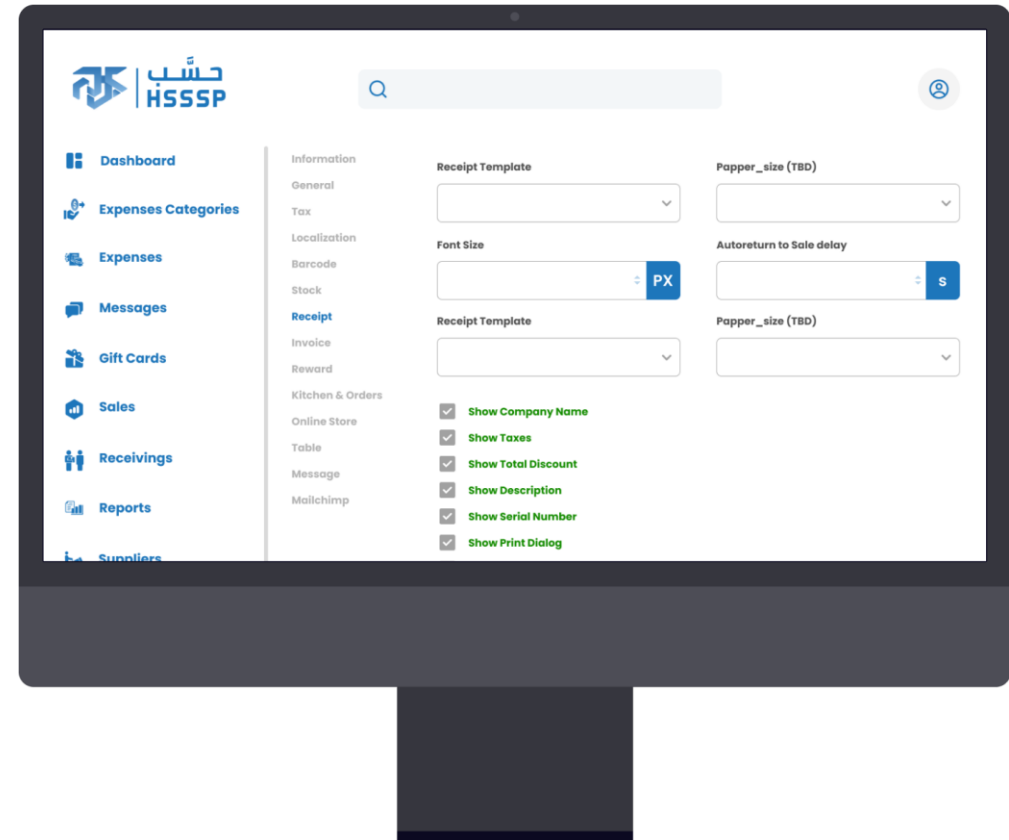


# Receipt

All the setup is ready no need to  
change anything

if you need to add or move some information from  
the receipt you need come from here and and  
check

or uncheck your need



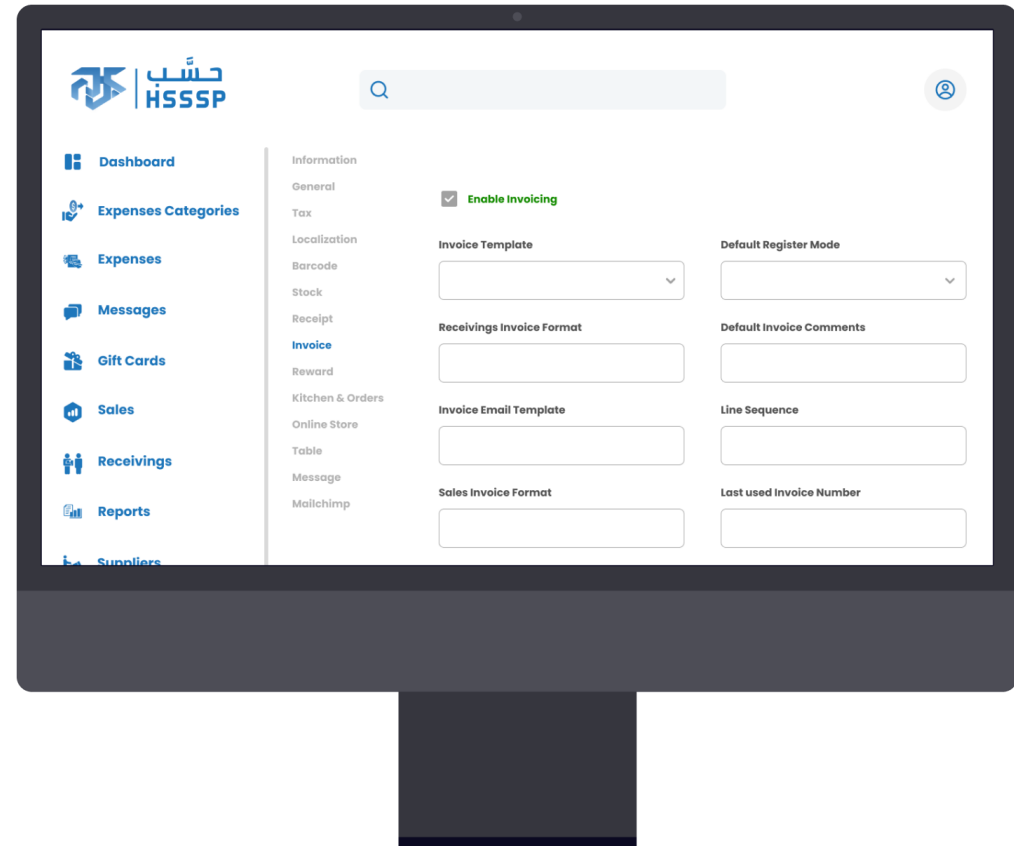
# Invoice

From here you can do your invoice setup

you can fill your information need in the invoice that client

will get like the VAT numbers and some information need

to show it there

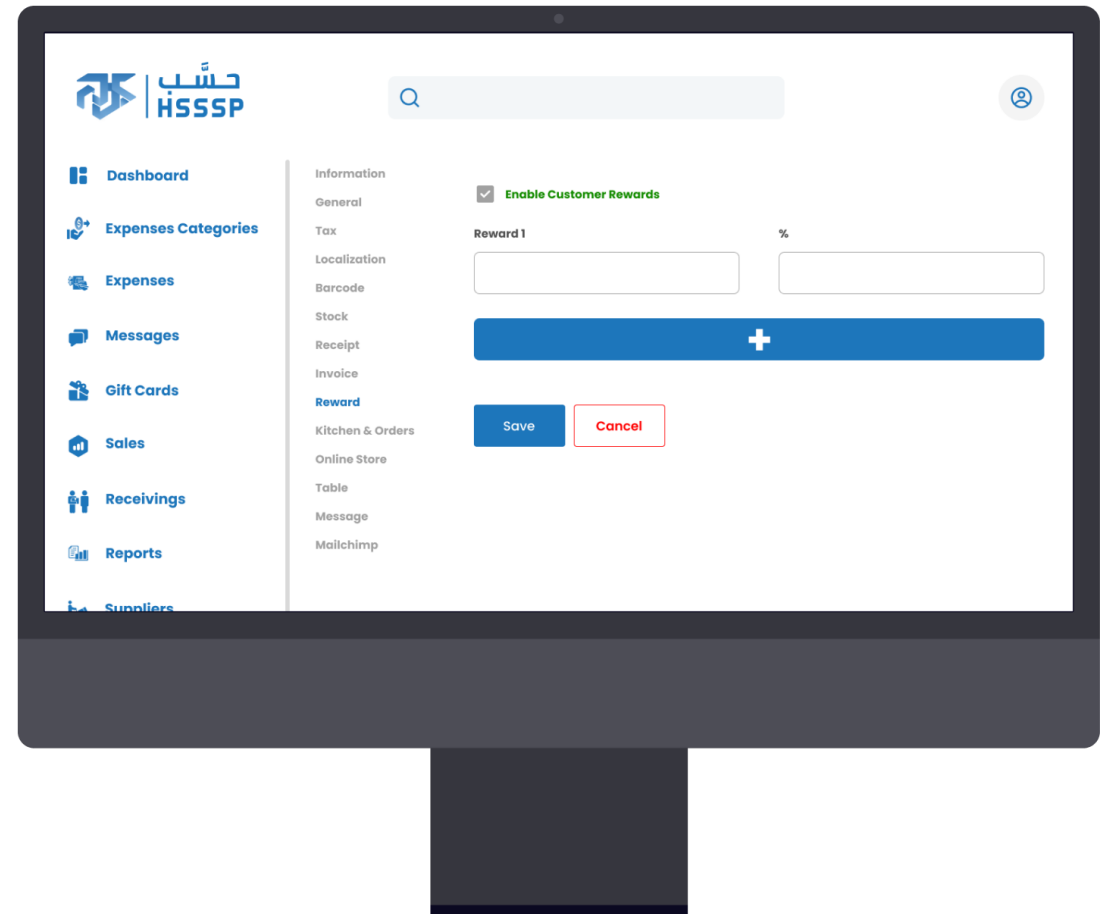


# Reward

From here you can do your reward setup

you can fill your reward information setup as you need it

to your clients and check or uncheck to activated

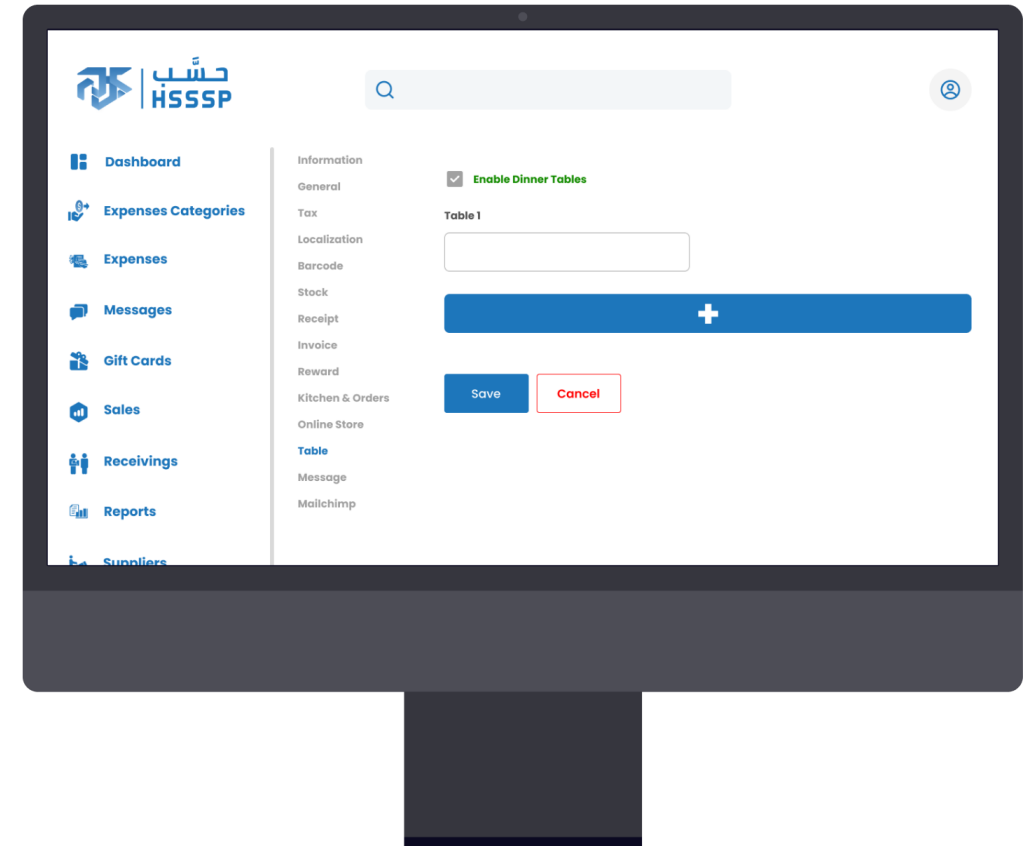


# Table

From here you can do your table setup

you can fill your table information setup as you need it  
to manage the order if you are restaurant or game  
center

or any need in your business and you need check or  
uncheck to activate



# Message

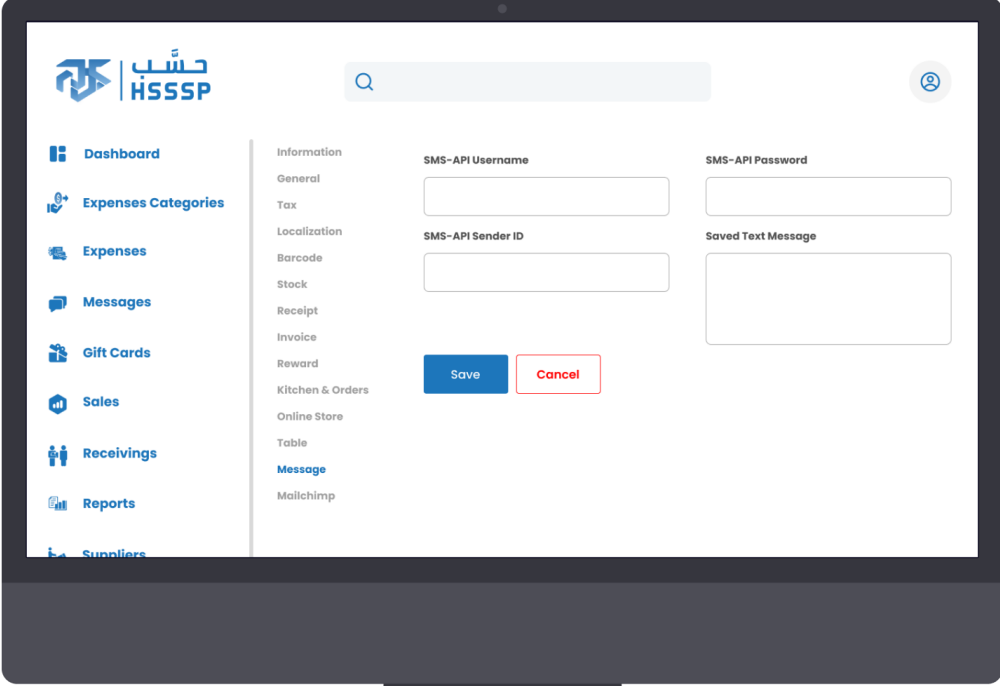
From here you can do your SMS setup

you can fill your SMS API information to setup as you need

it to manage SMS message with the client or to use it in CRM

We suggest [mobily.ms](https://mobily.ms) or [hisms.com](https://hisms.com) you can do your account

there and connected to the system



The screenshot displays the HSSSP (Hisham's System for Service and Support) interface. On the left is a sidebar menu with options: Dashboard, Expenses Categories, Expenses, Messages, Gift Cards, Sales, Receivings, Reports, and Suppliers. The main content area is titled 'Information' and contains a 'General' section for SMS setup. This section includes input fields for 'SMS-API Username', 'SMS-API Password', and 'SMS-API Sender ID', along with a larger text area for 'Saved Text Message'. At the bottom of the form are 'Save' and 'Cancel' buttons. The top of the interface features the HSSSP logo, a search bar, and a user profile icon.

# Mailchimp

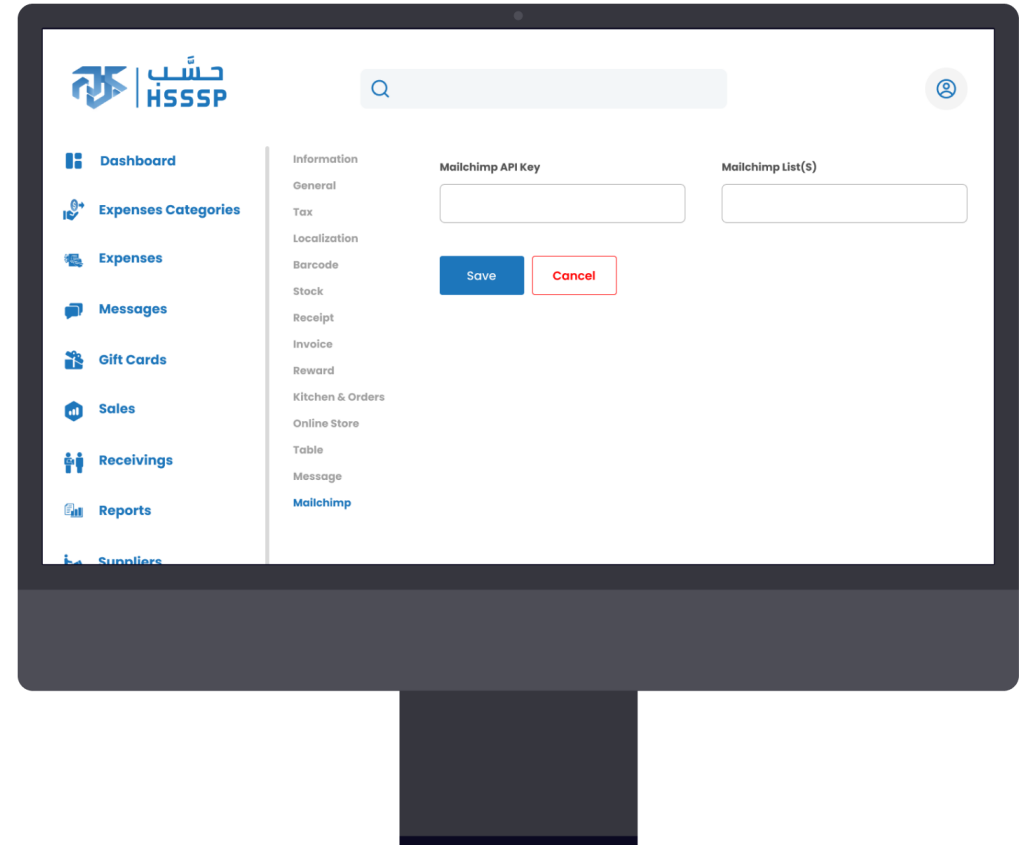
From here you can do your mail chimp setup

you can fill your MailChimp- API information to setup as you

need it to manage marketing with the client

We suggest go the [!] to get more information and you can do

your account there to connect the API to the system





From here you can add your employee and doing the setup  
you can press on new employee to add new one in [ 3 ] steps

1st - you can fill the mane information

## 2nd – Fill the login information

### 3rd - Check or uncheck to activate the permeations



# Taxes Add

## Taxes

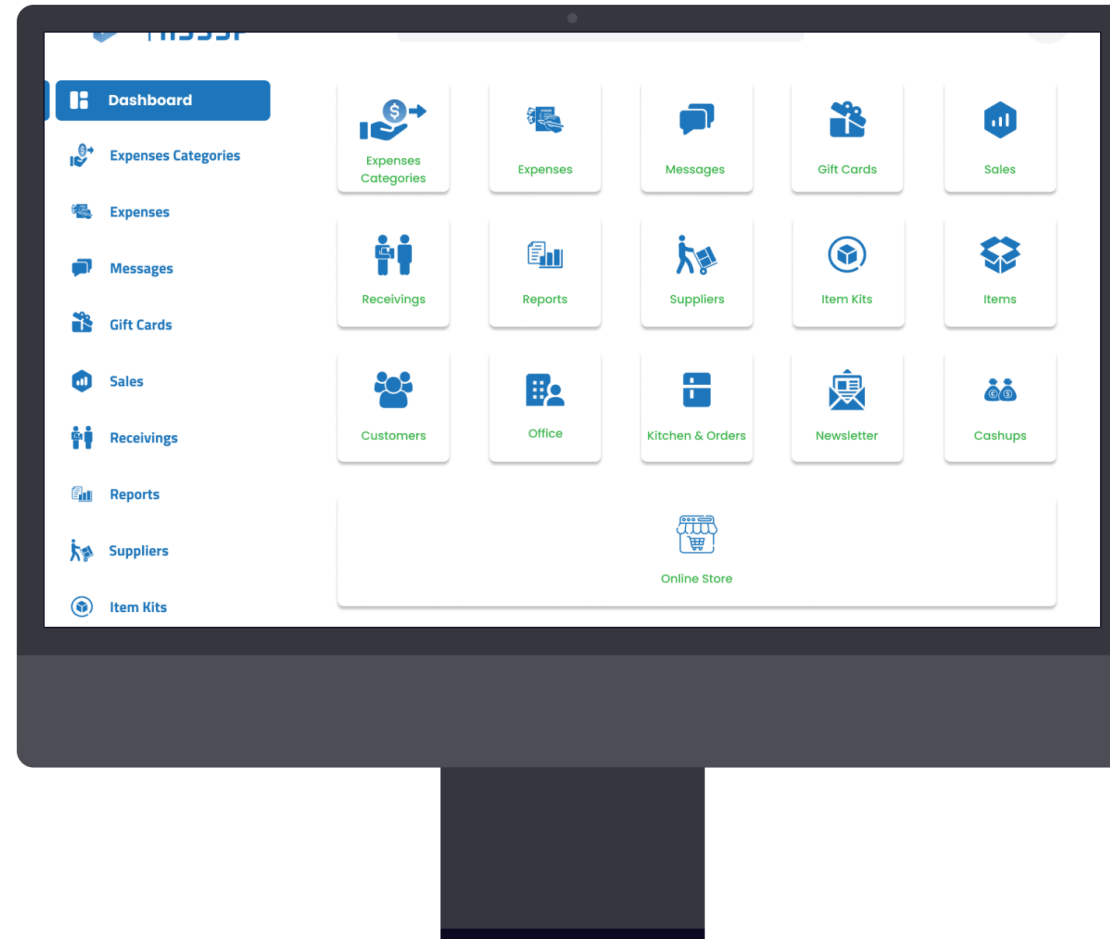
From here you can add your taxes or edit and doing the setup  
you can press on new tax code to add new one in [ i ] steps

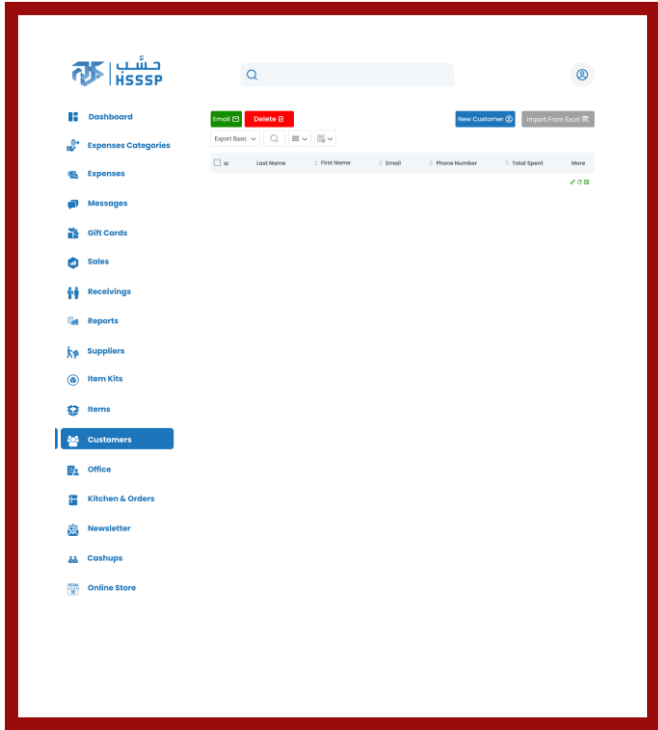
The screenshot shows the HSSSP dashboard with a sidebar menu on the left. The 'Office' menu item is highlighted. In the main content area, there is a 'New Tax Code' button in the top right corner. Below it, there is a table with columns: Tax Code, Tax Code Name, Tax Code Type, Tax Rate, Rounding Code, City, and State. The table is currently empty.

The screenshot shows the 'New Tax Code' form. It has a sidebar menu on the left with 'Office' highlighted. The form fields are: Tax Code (text input), Tax Code Name (text input), Tax Code Type (dropdown menu with 'Sales Tax' selected), City (text input), State (text input), Tax Rate (text input), Rounding Code (text input), Tax Category (dropdown menu with 'Sales Tax' selected), and Add Exception (text input). At the bottom, there are 'Save' and 'Cancel' buttons.

1st - Fill and check or uncheck to activate the taxes  
[ to activated in the system, you need go to page 5

# Applications Expelling & Details





# Customer

## Customers

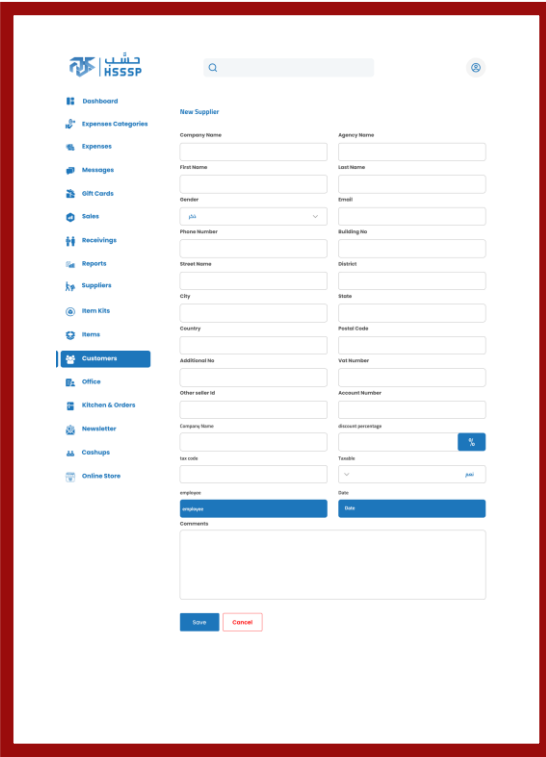
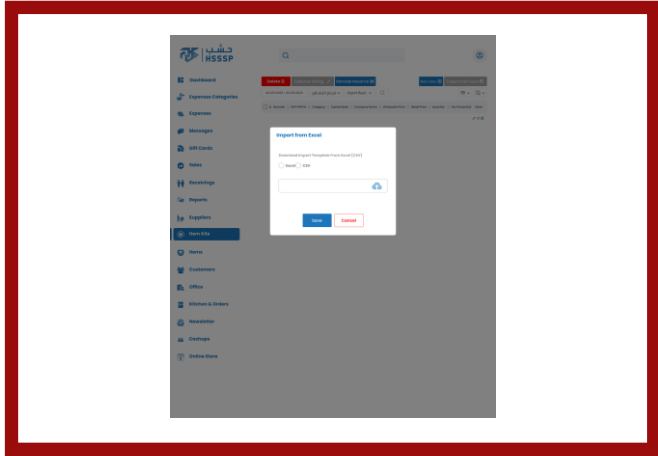
From here you can add your customer or edit and doing the setup &CRM

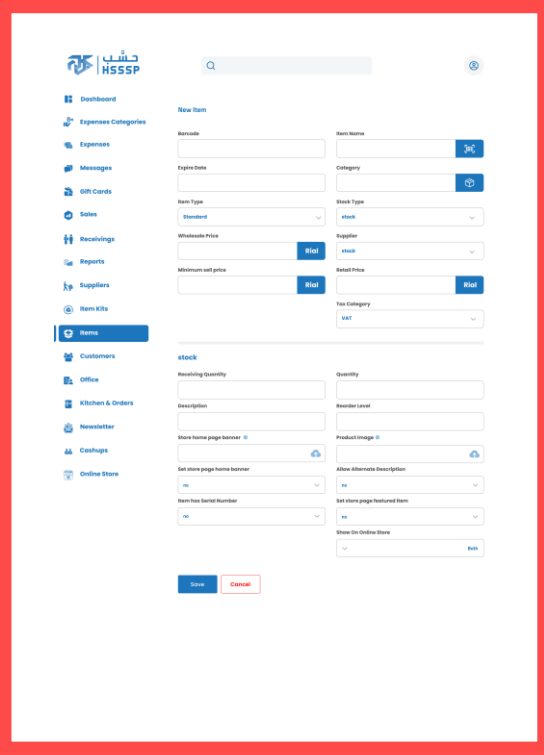
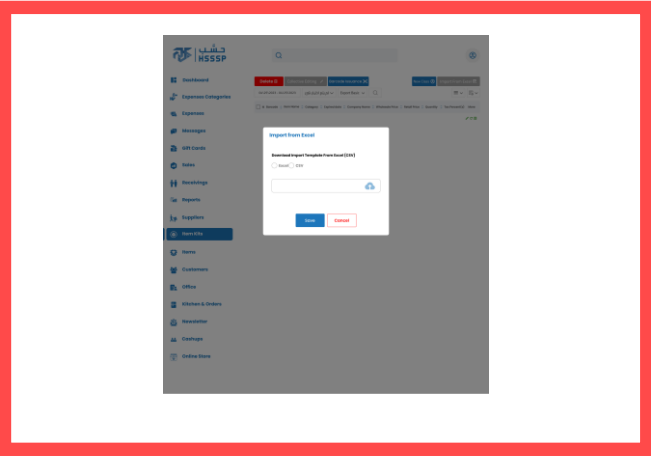
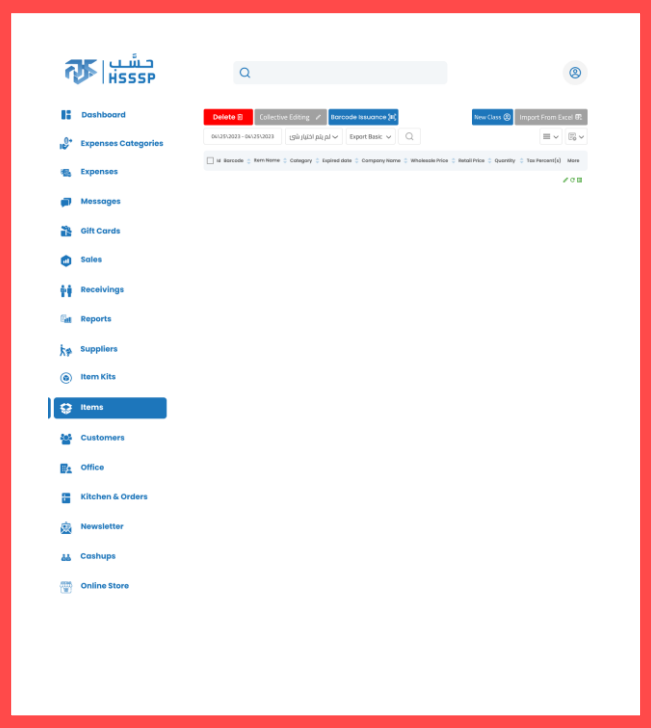
you can press on new customer to add new client in [ 2 ] steps

You can add them from sales part as fast actions or you

can add them from customer app

You can do your contact or marketing to the client with SMS channel or email





Items

From here you can add your items or edit and doing the setup

you can press on new item to add new client in [ 3 ] ways

You can add them from sales part as fast actions or you can add them from items app or you can import the file after organized

You can do your items management and inventory added or edit in easy steps



# Item kit

## Item Kits

**جسب | HSSSP**

Dashboard

Expenses Categories

Expenses

Messages

Gift Cards

Sales

Receivings

Reports

Suppliers

**Item Kits**

Items

Customers

Office

Kitchen & Orders

Newsletter

Cashups

Online Store

**New Item Kit**

Item Kit Name

Kit Item

Price Option

option

Discount Percent

%

Add Item

Print Option

option

Item Kit Description

Delete Item Quantity

Save Cancel

**جسب | HSSSP**

Barcode Issuance Delete

Export Basic

New Item Kit

Kit ID	Item Kit Name	Item Kit Description	Wholesale Price	Retail Price	More
--------	---------------	----------------------	-----------------	--------------	------

Items

Customers

Office

Kitchen & Orders

Newsletter

Cashups

Online Store

From here you can add your items or edit and doing the setup

1st - Fill and check or uncheck to activate the kits

2nd - install the product and add your need  
you can press on new item to add new

kits in [ 2 ] steps

You can create your over for some products

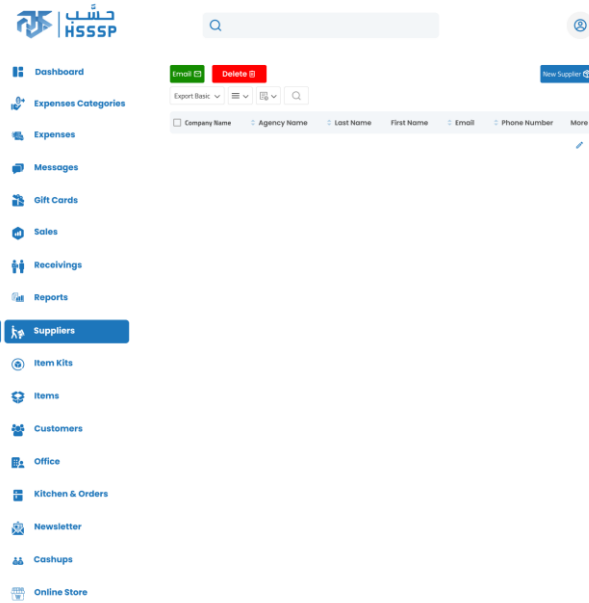
group or sell as wherever.



# Suppliers

## Suppliers

From here you can add your suppliers or edit and doing the setup you can press on new supplier to add new suppliers in [ 2 ] ways as fast actions you can add them from suppliers app or from receiving app



**New Supplier**

Company Name  Agency Name

First Name  Last Name

Gender  Email

Phone Number  Building No.

Street Name  District

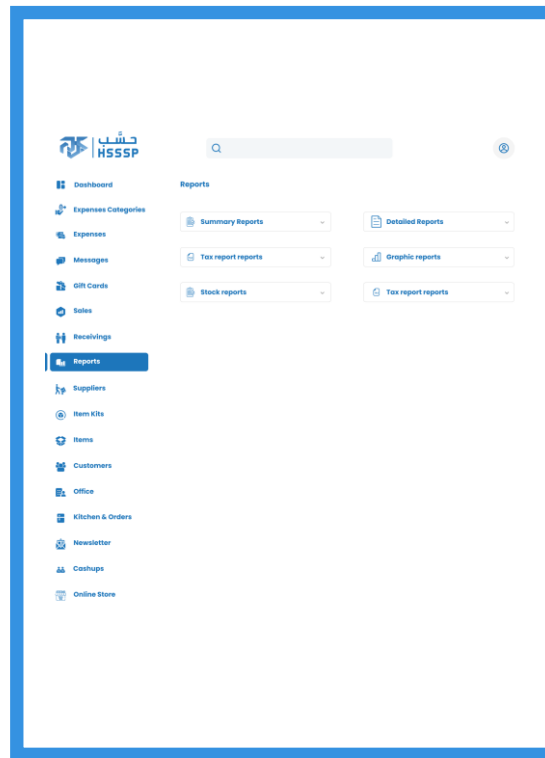
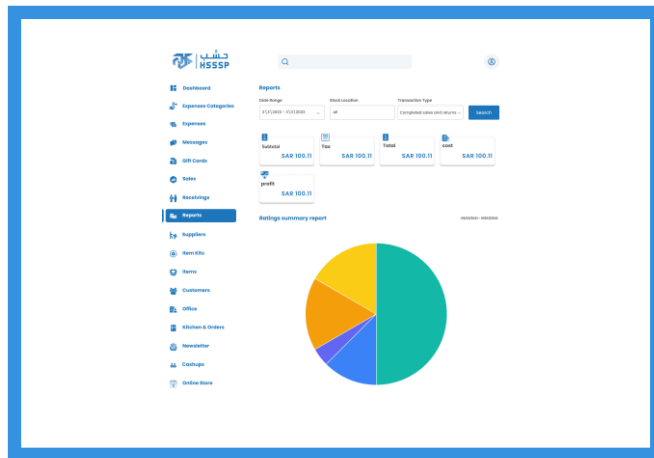
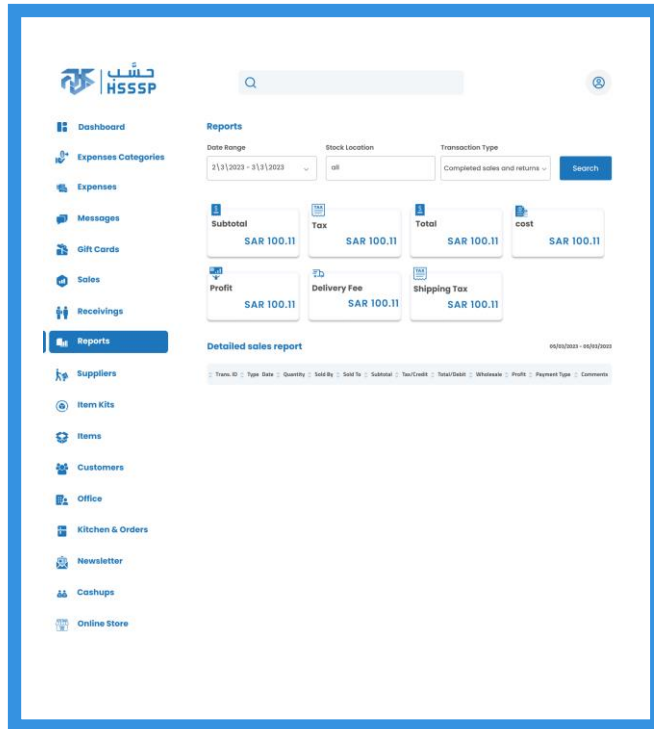
City  State

Country  Postal Code

Additional No.  Visit Number

Other identifier  Account Number

Comments



# Reports

## Reports

From here you can filter your amazing reports and get tem as you like

you can press on any category to view report in [ 4 ] ways

As graphical report, summary report, detailed report and inventory report



# Receiving

## Receivings

From here you can add or create receiving to your suppliers invoice or receipt in deferent mode

you can wright in or scanning barcode find or scan item to add new invoice or receipt in [ 3 ] steps as fast actions you can add the item to gave the suppliers receipt with the mode you need or wright the item name or number or scanning the barcode At receiving app you can add new suppliers or new items as fast actions You can mange your mode with more than one options You can specific the branch or sub inventory to some suppliers

The screenshot displays the HSSSP (Harami Supply System) interface, which is a web-based application for managing inventory and receiving. The interface is divided into two main sections: a sidebar on the left and a main content area on the right.

**Left Sidebar (Navigation Menu):**

- Dashboard
- Expenses Categories
- Expenses
- Messages
- Gift Cards
- Sales
- Receivings** (highlighted)
- Reports
- Suppliers
- Item Kits
- Items
- Customers
- Office
- Kitchen & Orders
- Newsletter
- Cashups
- Online Store

**Main Content Area (Receipt Of Items):**

This section shows the 'Receipt Of Items' form. It includes a search bar at the top with a magnifying glass icon. Below the search bar, there are fields for 'Find a supplier' and 'Add A Resource'. A table below these fields shows the receipt details, with columns for 'Date', 'Item Name', 'Cost', 'Qty', 'Discount %', 'Total', and 'Update'. The table is currently empty.

**Main Content Area (New Item):**

This section shows the 'New Item' form. It includes a search bar at the top with a magnifying glass icon. Below the search bar, there are fields for 'Barcode', 'Item Name', 'Category', 'Item Type', 'Stock Type', 'Wholesale Price', 'Retail Price', 'Minimum sell price', 'Supplier', 'Brand Price', 'Tax Category', 'Receiving Quantity', 'Quantity', 'Product Label', 'Description', 'Store home page banner', 'Product image', 'Allow alternate description', 'Item Type Serial Number', 'Set store page featured item', and 'Show On Online Store'. There are also buttons for 'Save' and 'Cancel' at the bottom.



# Sales

## Sales

From here you can add or create your payment and selling , you can used your POS from here to create invoice or receipt in deferent mode to the client or customers

you can wright in or scanning barcode find or scan item to add new invoice or receipt in [ 3 ] steps as fast actions you can add the item to gave the customers receipt or invoice

with the mode you need or wright the item name or number or scanning the barcode At sales app you can suspended the orders for more time

You can specific the branch or sub inventory to some of your users

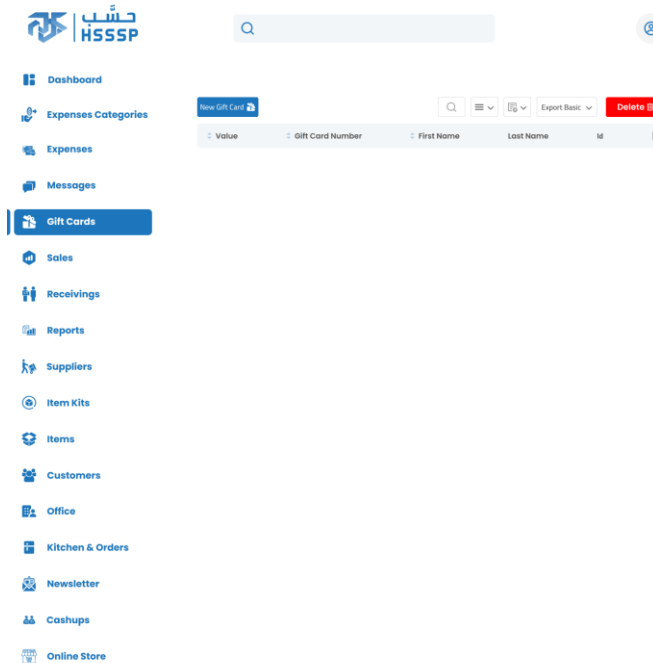


# Gift Cards

## Gift Cards

From here you can add your GIFT CARDS  
or edit and doing the setup

you can press on new GIFT CARD to add new GIFT CARDS in [ 1 ] STEP You can add them from GIFT CARD APP as IN fast actions You can do your GIFT CARD AMONT AND manage THE CARD inventory added or edit in easy WAY





# Message & SMS

## Messages

From here you can ADD YOUR SMS  
RECIPIENTS AND DO YOUR MESSAGE

you can SEND YOUR MESSAGE on MESSAGE APP  
to add new MESSAGE in [ 1 ] STEP

You can add THE NUMBERS AND FILL THE MESSAGE  
IN fast actions

The screenshot displays the HSSSP web application interface. On the left is a vertical sidebar menu with icons and labels for various modules: Dashboard, Expenses Categories, Expenses, Messages (highlighted in blue), Gift Cards, Sales, Receivings, Reports, Suppliers, Item Kits, Items, Customers, Office, Kitchen & Orders, Newsletter, Cashups, and Online Store. The main content area is titled 'Sending SMS' and contains two input fields: 'Number & Mobile Phone Numbers' and 'Message'. A 'Send Messages >' button is located at the bottom right of the message input field. At the top right of the main area, there is a search bar and a user profile icon.



# Expenses

## Expenses

From here you can ADD ALL THE EXPENSES

you can PRESS on NEW EXPENSES to add new EXPENSES in [ 2 ] STEPS

1ST FILLING ALL INFORMATION YOU NEED 2ND SAVE YOUR ENTRY

The screenshot displays the HSSSP (Haram Saudi State Service Portal) interface. On the left is a sidebar menu with options: Dashboard, Expenses Categories, Expenses (highlighted), Messages, Gift Cards, Sales, Receivings, Reports, Suppliers, Item Kits, Items, Customers, Office, Kitchen & Orders, Newsletter, Cashups, and Online Store. The main content area is titled 'Add New Expenses' and contains the following fields:

- Supplier:** Text input field.
- Date:** Date picker.
- Tax Code:** Text input field.
- Category Name:** Dropdown menu.
- Tax:** Text input field with a 'Rial' button.
- Amount:** Text input field with a 'Rial' button.
- Created By:** Dropdown menu.
- Payment Type:** Dropdown menu.
- Description:** Large text area.

At the bottom of the form are 'Save' and 'Cancel' buttons. Above the form, there is a search bar and a 'New Expense' button. Below the form, there is a table with columns: Created By, Description, Category Name, Payment Type, Tax, Amount, Tax Code, Supplier, Date, and M.



Expenses  
Categories

# Expenses Categories

FROM HERE YOU CAN ADD ALL THE EXPENSES CATEGORIES

you can PRESS on NEW CATEGORIES to add new EXPENSES in [ 2 ] STEPS

